

2017-
2018

Criteria for Promotion and Retention



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Criteria for Promotion and Retention

I. Years 4 - 10

The conditions set out in this Policy apply to all subjects *except* Art and PE. **Unless** Art and PE are IGCSE Electives.

CATEGORY 1: Students whose Year Average Grade is above 50% in all subjects

Students in this category will be automatically promoted to the next year.

CATEGORY 2: Students whose Year Average Grade is below 50% in 1 - 3 subjects

Students in this category will be given the opportunity to sit Retake exams in the subjects they have not passed. Retake exams are scheduled in late August/ Early September, before the start of the next academic year.

- Students who pass ALL Retake exams, or fail only 1 retake exam, will be promoted to the next year
- Students who pass 2 Retake exams will be promoted to the next year with a caveat in the subject they have not passed
- Students who pass 0 Retake exams will not be promoted to the next year. They will however, be given the opportunity to Repeat the Year

CATEGORY 3: Students whose Year Average Grade is below 50% in more than 3 subjects

- Students in this category will not be given the opportunity to sit Retake exams and will not be promoted to the next year. They will however be given the opportunity to repeat the year.

II. Years 11 - 12

In order to raise academic standards across our Ta'allum group and to meet the needs and best interests of our students, we will be raising the level of expectation for our minimum mandatory entry requirements for students to be promoted from Year 11 to Year 12 (To take effect 2018-2019 Academic Year *). This is to ensure our students can meet the significantly higher level of difficulty in AS courses.

** This expectation will be clearly communicated by November 2017 to all 2017-18 Year 11 students and parents, as well as all Secondary Parents & Students.*

For the 2017-18 Academic Cohort, the following minimum criteria for promotion of students from Year 11 to 12 will apply:

Students will be promoted to Year 12 if they either:

1. Pass a minimum of 5A*- F (5A*- E proposed for 2018-19 Academic Year) IGCSE subjects and achieve the relevant subject grade entry criteria (C or B grade as specified in *Table III AS Course Entry Levels* below) for the AS subject they wish to study.

or

2. Pass a minimum of 5A*- F IGCSE (5A*-E proposed for 2018-19 Academic Year) subjects along with a minimum D grade in English IGCSE. Students with a D grade or above in English IGCSE, but without meeting the grade entry criteria for any other AS subject, will have a limited choice of AS level subjects – Arabic, AS Travel & Tourism (2017-18 only), Global Perspectives and, pending written confirmation of verbal agreement from the MoE, a BTEC Travel and Tourism course with continuous assessment.)

In cases where the student has the minimum subject entry criteria for one single AS subject (not including Arabic AS level) they will be permitted to study only one AS subject other than Arabic AS level. For these students, schools will maximize learning time by developing an individual timetabled and compulsory learning programme including a flexible combination of: IELTS, booster classes, Work Experience and, where appropriate, IGCSE resit courses along with Islamic Studies.

A common Ta'allum agreed parental undertaking letter (*Appendix A – Parental Undertaking Letter*) for attendance, completion and submission of all necessary class and course work, will be issued as a condition of enrollment and before the commencement of the course.

Discretion can be applied by the school to determine significantly exceptional individual cases; where a student may not fully meet all the entry requirements but there are compelling reasons for them to be considered. These circumstances must be presented and justified for the approval of Ta'allum Senior Leaders before such permission is granted.

A number of key principles apply to our subject entry criteria:

- There must be **consistent interpretation of the Promotion and Retention** criteria for students from Year 11 to 12 across the three Ta'allum academies.
- These guidelines are aimed at students who have a **lower profile of IGCSE grades** to ensure that we enroll them in appropriate courses in which they stand a chance of success in the British curriculum and of meeting the Qatar Thanawea requirement (minimum 5A*- F IGCSE grades and 2 AS levels)

- There is **fairness and respect for existing students** who may have attended our Academies for 11 years. The criteria for promotion from Year 11 to 12 is in line with what has been published for parents in the *Ta'allum Assessment Policy 2016-17*.
- **International research** demonstrates conclusively that students who achieve grades below those published in our stated criteria below have negligible prospects of passing an AS course, (even if they have a good grade in Arabic). We have a **duty to guide our pupils** with this knowledge.
- These steps are taken for the following reasons:

British curriculum exam specifications in 2018 are becoming significantly more challenging. Ta'allum Subject Entry requirements for AS subjects need to mirror this increased challenge.

III. AS course entry levels:

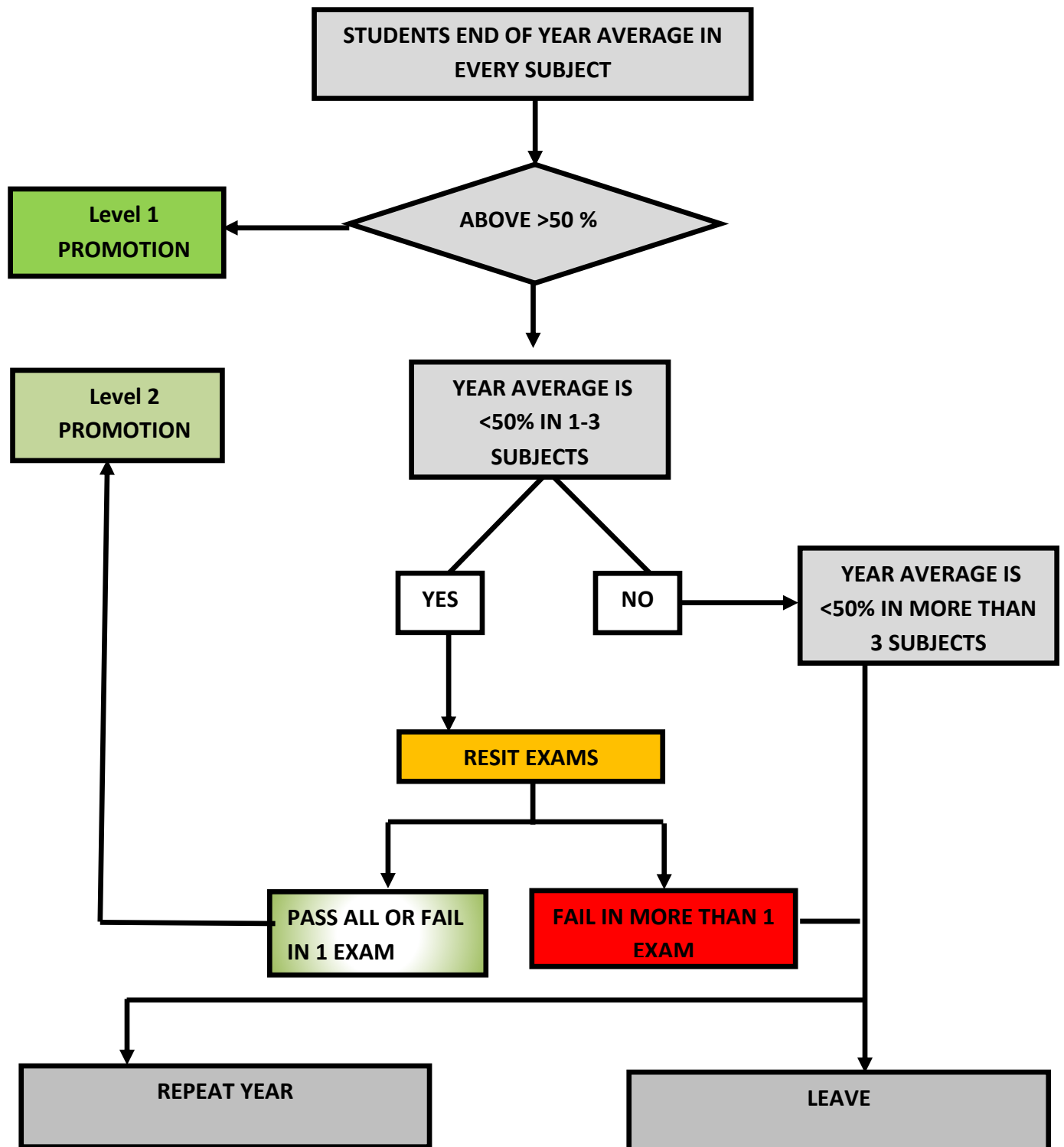
<i>IGCSE Subject</i>	<i>Minimum Passing Grade</i>	<i>AS Subject</i>	<i>Passing grade at IGCSE within the Subject (where specified)</i>
<i>English</i>	<i>C</i>	<i>Biology</i>	<i>B</i>
<i>English</i>	<i>C</i>	<i>General Paper</i>	
<i>English</i>	<i>C</i>	<i>English</i>	
<i>English</i>	<i>C</i>	<i>Global Perspectives</i>	
<i>English</i>	<i>B</i>	<i>Psychology</i>	
<i>Business Studies</i>	<i>C</i>	<i>Business Studies</i>	
<i>Chemistry</i>	<i>B</i>	<i>Chemistry</i>	<i>B</i>
<i>Maths</i>	<i>B</i>	<i>Physics</i>	<i>B</i>
<i>Maths</i>	<i>B</i>	<i>Maths</i>	
<i>ICT</i>	<i>D</i>	<i>ICT</i>	

**These are agreed parameters that must be applied with consistency across the three Ta'allum schools. Subject to Head of School and Principal agreement, there may be certain promotions that are based on significantly exceptional circumstances, to be analyzed on a discretionary, case-by-case basis.*

Attendance

If a student is **absent for 10 consecutive or non-consecutive days** (or the total hourly equivalent in part absences), including authorized absences, the school reserves the right to **withdraw the student from any and all externally registered examinations**.

IV. Promotion and retention policy (Year 4 - Year 10)



Parental Undertaking Letter Template

تعهد

أتعهد أنا ولي/ة أمر الطالب/ة: _____ الصف: _____

بأن أوفر الدعم اللازم لابني/ابنتي؛ لمساعدته/ها على تحسين مستواه/الأكاديمي، وأتعهد بأن يعمل ابني/ابنتي على تحقيق جميع المتوقع منه/ها في الجوانب الأكاديمية، والحضور، والسلوك؛ بما يمكنه/ها من إنهاء المقرّر الدراسي، وتسليم الواجبات المطلوبة منه/ها، وذلك خلال الفصل الدراسي الأول 2018/2017 في المادة/المواد الآتية:

1.
2.
3.

وأوافق، أيضاً، على متابعة أداء ابني/ابنتي، متعهداً بالتواصل المستمر مع الأكاديمية والمعلمين ذوي العلاقة. وإبني أن تفهم أن عدم إجازته/ها للتحصيل المطلوب منه/ها سيترتب عليه رسوبه/ها وإعادة العام الدراسي.

وبناءً على ما تقدّم؛ فإنني أتعهد بنقل ابني/ابنتي إلى مدرسة أخرى إذا رسب في مادتين أو أكثر من هذه المواد قبل بداية الفصل الدراسي الثاني للعام 2018/2017.

توقيع مدير المرحلة الدراسية:

توقيع مدير الأكاديمية:

توقيع ولي/ة أمر:

التاريخ:

Ta'allum Schools

Parental Undertaking Letter

As the Parent of in Class....., I hereby agree to provide all required support to my son/daughter to develop his/her academic level and to ensure that he/she meets all academic, attendance & behavioural expectations for course completion and work submission as required for the duration of Semester 1/2 for the 2017-2018 Academic Year in the following subjects:

- 1-.....
- 2-.....
- 3-.....

I also agree to monitor and follow up my child's performance, ensuring ongoing communication with relevant teachers and Academy staff.

I understand that failure to comply may result in my child having to repeat the subject and/ or academic year. I hereby undertake to transfer my child to another school if they fail in two or more of these subjects before the start of the following Semester.

Head of School Signature:

Principal's Signature:

Parent's Signature:

Date: